



# Frequently Asked Questions

Answers to common questions about the platform

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# Getting Started

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## Q: What is SourceGent?

SourceGent is an AI-powered proposal writing platform. You upload opportunity documents (RFPs, grant NOFAs, client briefs, vendor questionnaires), and the platform analyzes them, generates structured proposal sections, scores the result, builds pricing, and exports to DOCX or PDF.

## Q: How do I get started?

Sign up at [sourcegent.com](https://sourcegent.com), verify your email, set up your company profile, upload documents to the Knowledge Vault, optionally set up your rate library, import an opportunity, and click Generate. All new accounts include a 48-hour free trial.

## Q: Do I need a credit card to start?

No. The 48-hour free trial does not require a credit card.

## Q: Why do I need to verify my email?

Email verification is required before AI features (analysis, generation, scoring, extraction) are available. This prevents abuse and ensures you receive notifications.

## Q: What does each sidebar menu item do?

Dashboard: prioritized proposals and next actions. Opportunities: import and manage RFPs. Proposals: list all generated proposals. Pipeline: Kanban status board. Deadlines: monthly submission calendar. Knowledge Vault: company document storage and AI extraction. Content Library: reusable text blocks. Past Performance: project history. Pricing: labor rates, indirects, and ODCs for proposal cost models. Proposal Review: AI scoring of completed proposals. Analytics: win/loss intelligence. FAQ: searchable common questions. Billing: subscription management. Company Profile: organization details. Settings: theme and account.

# Pricing Module

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## Q: What is the Pricing module?

The Pricing module is a complete system for building proposal cost volumes. It includes a Rate Library (labor rates, indirect rates, ODC categories) and a deterministic pricing calculator that computes totals from your line items. It replaces manual spreadsheet pricing.

## Q: What are Labor Rates?

Labor rates are the hourly billing rates for each labor category your team can provide (e.g., Senior Software Engineer at \$185/hr). They can be Direct, Loaded, or GSA Schedule type. You can add them individually or bulk import from a .xlsx or .csv file.

**Q: How does bulk import work?**

Upload a spreadsheet file to the import page. The system parses each row and flags errors, warnings (e.g., unusually high or low rates), and duplicates. You review every row and select which to import. Nothing is auto-approved. Imported rows enter Pending Review status.

**Q: What are Indirect Rates?**

Indirect rates are percentages applied on top of direct labor: fringe (benefits), overhead (facility costs), G&A (administrative expenses), fee (profit margin), material handling, and subcontract handling. You set defaults per type that auto-fill on new pricing models.

**Q: What are ODCs?**

Other Direct Costs are non-labor expenses: travel, materials, equipment, subcontractor costs, etc. ODC categories are reusable templates with default costs, unit types, and optional markup percentages. Default categories are seeded automatically.

**Q: How does the pricing calculator work?**

The calculator is a deterministic math engine (no AI). It takes your line items (labor hours x rate, ODC quantity x unit cost) and indirect rates, then computes extended amounts, subtotals, fee, and total price using banker's rounding at 2 decimal places. One active pricing model per proposal, with history preserved as locked snapshots.

**Q: What are pricing snapshots, and how do locks work?**

When you approve and lock a pricing model, the system captures an immutable snapshot. Snapshots are retained permanently and always route to their original calculator version through the calculator version registry, which guarantees that reopening a snapshot months later produces the exact same totals. Locking is independent of proposal edit state, so editing the rest of the proposal will not alter locked pricing.

**Q: Can I change a locked pricing model?**

Locked models cannot be edited directly. You amend them, which creates a new linked version. The amendment chain is linear (not branching) so the version history reads as a clean sequence.

**Q: What happens to my draft pricing models over time?**

Drafts auto-clean after 90 days of inactivity. Locked snapshots are kept forever and remain fully readable.

**Q: Which plans can lock and amend pricing?**

Free is blocked from the pricing module entirely. Starter supports draft pricing and the rate library. Pro and Agency add approve/lock, amend, and advanced mode (multi-period, fee bases, fringe/overhead/G&A buildups).

**Q: Can I add line items not in my rate library?**

Yes. Ad-hoc line items are allowed for both labor and ODCs. They are flagged with an 'ad-hoc' provenance warning so you know they are not tied to an approved rate.

**Q: What are the rate library limits?**

Free: 0 labor rates (upgrade prompt shown). Starter: 50. Pro: 250. Agency: unlimited. A warning strip appears at 80% capacity. Indirect rates and ODC categories have no limits.

**Q: How do I access pricing for a proposal?**

Click the Pricing button on any proposal page. If no pricing model exists, one is created automatically with your default indirect rates pre-filled.

## Opportunities and Analysis

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**Q: What types of opportunities can I import?**

Government Bids (SAM.gov), Grant Applications (Grants.gov), Business Proposals (manual upload), and Vendor Questionnaires (manual upload). Each type has tailored workflows, scoring, and section templates.

**Q: How does SAM.gov Discover work?**

The Discover tab searches SAM.gov for active solicitations matching your NAICS codes and keywords. Results are cached. A timestamp shows when results were last refreshed.

**Q: What is the Submission Decision Strip?**

A card on the Command Center showing READY, RISKY, or NOT READY verdict with readiness bar, confidence percentage, and blocker count.

## Proposals and Generation

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**Q: How does AI proposal generation work?**

Our AI system writes all sections in background batches using your company profile, Knowledge Vault, and similar past proposals. Sections stream in real-time. Automatically scored on completion.

**Q: What if generation stalls?**

After 5 minutes without progress, a red warning banner with Retry appears. The error persists in the database. Retry does not consume additional usage.

**Q: What are [PLACEHOLDER] markers?**

Markers like [PLACEHOLDER: contract number] where the AI needs specific details from you. Use Prev/Next navigation to cycle through them.

**Q: What context does the AI use?**

Three sources: company profile, relevant Knowledge Vault items (selected via bigram/phrase matching with TF-IDF weighting), and similar past proposals (by keyword overlap).

## Scoring and Review

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### **Q: How is my proposal scored?**

Across multiple weighted categories adapted to your submission type. Each produces a 0 to 100 score. Overall maps to a letter grade (A through D).

### **Q: What is the Proposal Review feature?**

Upload a completed proposal (up to 3 volumes plus optional RFP) and have it scored by one of six AI procurement personas. PDFs are processed natively by our AI system for accurate reading of tables and figures. Reviews saved to history.

### **Q: Can I mark individual review criteria as N/A?**

Yes. On both the main score page and the Proposal Review results page, you can mark any category as Not Applicable. The overall score and grade recalculate with weights redistributed across the remaining active categories. A 'Reset to scored' link clears the exclusion set.

### **Q: How does readiness differ from score?**

Score measures content quality. Readiness combines section completion (40%), requirement coverage, score, and deadline proximity. A proposal can score well but have low readiness if sections or requirements are incomplete.

## Requirements and Attachments

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### **Q: Can I bulk-update requirement and attachment statuses?**

Yes. The Attachment Checklist header has a 'Mark all as' dropdown that applies any status (Missing, Uploaded, Outdated, N/A, Complete) to every item in a single click. The Requirement Matrix offers an equivalent per-group bulk action.

### **Q: What stops me from accidentally wiping my attachment checklist?**

Once every item has moved off 'Missing,' the Regenerate button is disabled with a tooltip explanation and an emerald confirmation strip at the bottom of the checklist. Regenerate rebuilds the list from scratch, so the lock protects your manual work.

## Knowledge, Content, and Past Performance

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**Q: What is the difference between Knowledge Vault, Content Library, and Past Performance?**

Knowledge Vault stores facts and data extracted from documents. Content Library stores pre-written text blocks for reuse. Past Performance stores structured project records with measurable outcomes. Each page has a colored explanation panel at the top describing its role and how it differs from the other two.

**Q: Can I import past federal awards?**

Yes. On the opportunity page, the Past Awards tab pulls your contract history from USASpending.gov. Click 'Add to Vault' to save them to Past Performance.

## Plans, Billing, and Usage

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**Q: What plans are available?**

Starter (\$99/mo, 5 proposals, 50 labor rates, draft pricing), Pro (\$199/mo, 20 proposals, 250 rates, KV, scoring, 15 reviews, approve/lock pricing + amend + advanced mode), Agency (\$399/mo, unlimited everything). The Free tier exists internally but is no longer shown on billing and pricing pages.

**Q: What happens when I hit my usage limit?**

A message shows the specific limit reached. Upgrade from the Billing page.

**Q: Is there a daily cost cap?**

Yes. Per plan: Free \$1, Starter \$5, Pro \$15, Agency \$50 daily AI cost cap.

## Team, Security, and Account

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**Q: Can I invite team members?**

Yes. Team members share Knowledge Vault, Past Performance, Content Library, pricing data, and proposals. Stale invitations auto-expire.

**Q: Can I manage multiple companies?**

Yes. Fully isolated data per company. Switch via sidebar selector.

**Q: How is my data secured?**

RLS on all tables, email verification on AI routes, per-endpoint rate limiting, atomic usage enforcement, Stripe webhook hardening, audit logging on all mutations, CSP/CORS, share token expiration, and fail-closed feature gates.

**Q: Can I delete my account?**

Yes. Cascading delete of all data. Permanent and irreversible.

# Pipeline, Calendar, and Analytics

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**Q: What is the Pipeline page?**

A Kanban board with five columns: Draft, In Review, Submitted, Won, Lost. Cards show risk indicators, readiness bars, score deltas, and action buttons. Drag to update status.

**Q: When do analytics unlock?**

Win/Loss analysis unlocks at 3+ decided outcomes. Until then, pipeline breakdown, intelligence coverage, and AI activity counts are available.

**Q: Is there a dark mode?**

Yes. Toggle via sidebar sun/moon button. Saved locally with OS preference detection.

# Glossary of Terms

This glossary defines key terms used throughout SourceGent, organized by feature area.

## Platform and Account

### SourceGent

AI-powered proposal writing platform for government bids, grant applications, business proposals, and vendor questionnaires.

### Dashboard

The main landing page after login. Shows prioritized proposals, next actions, score trajectories, and pipeline summary.

### Sidebar

The left navigation panel providing access to all sections: Dashboard, Opportunities, Proposals, Pipeline, Deadlines, Knowledge Vault, Content Library, Past Performance, Pricing (Labor Rates, Indirects, ODCs), Proposal Review, Analytics, FAQ, Billing, and Company Profile.

### Dark Mode

An alternate visual theme with dark backgrounds. Toggled via the sun/moon button in the sidebar. Preference is saved locally and OS preference is auto-detected.

### Onboarding Assistant

A floating AI chat widget on all authenticated pages powered by our custom AI system. Adapts to your current page, plan tier, vault status, and submission progress. Rate-limited to 20 messages per hour.

### Onboarding Milestones

Tracked events: vault\_uploaded, vault\_processed, first\_submission\_created, first\_section\_generated, first\_section\_edited, sam\_viewed, and onboarding\_completed. Power funnel analytics and personalize the assistant.

### Company Profile

Your organization's details (EIN, CAGE, UEI, overview, services, differentiators, past performance, NAICS codes). Feeds directly into AI proposal generation.

### Multi-Company Support

The ability to create and switch between multiple isolated company profiles. Data is fully separated between companies.

### 48-Hour Free Trial

A trial period on the Starter plan included with every new account. No credit card required.

## Opportunities and Analysis

### Opportunity

A solicitation, RFP, grant NOFA, client brief, or questionnaire you are considering responding to.

### RFP

Request for Proposal. A formal document from a buyer describing requirements. Used broadly in SourceGent for any opportunity document.

### SAM.gov

The U.S. government's System for Award Management. SourceGent imports government bid solicitations directly by URL or GUID.

### SAM.gov Discover

A search tab that queries SAM.gov for active solicitations matching your NAICS codes and keywords. Results are cached, with a last-searched timestamp shown.

### Grants.gov

The U.S. federal grants portal. SourceGent can search and import grant NOFAs with eligibility matching.

### Submission Type

One of four categories: Government Bid, Grant Application, Business Proposal, or Vendor Questionnaire. Each has its own template, scoring weights, and enrichment.

### Command Center

The detailed view of a single opportunity, showing the Decision Strip, Action Center, Strategic Intelligence tabs, Requirements preview, and sidebar.

### Submission Decision Strip

A card at the top of the Command Center showing READY, RISKY, or NOT READY verdict with readiness bar, confidence percentage, and blocker count.

### Action Center

A ranked list of actions on the opportunity page, sorted by severity and impact.

### Next Best Action (NBA)

The single highest-priority recommended action with projected point gain.

### Strategic Intelligence

Tabbed panel showing Scope, Strategy, Evaluation, Competition, and Risks from AI analysis.

### Competitor Intelligence

Data about likely competitors pulled from USASpending.gov for government bids.

### Past Awards

Your company's federal contract history from USASpending.gov. Can be bulk-saved to Past Performance.

### Decision Field

A per-opportunity selector: Pursue, Watch, or Pass.

### NAICS Code

North American Industry Classification System 6-digit code. SourceGent provides a searchable picker with keyboard navigation.

**AI Analysis**

Automated extraction of requirements, evaluation criteria, win themes, buyer priorities, scope, and risks from an opportunity document.

## Proposals and Generation

### Proposal

A generated response to an opportunity, organized into sections defined by the submission type template.

### Proposal Section

An individual part of a proposal (e.g., Executive Summary, Technical Approach, Pricing). Sections can be reordered or deleted.

### AI Generation

Our AI system writes all proposal sections using your company profile, Knowledge Vault, and similar past proposals as context.

### Background Generation

Proposals are generated in background batches of 3 sections. Sections stream in via Supabase Realtime.

### Streaming Regeneration

Rewriting a single section with word-by-word SSE streaming. Textarea shows a blue border during streaming.

### Placeholder

A marker like [PLACEHOLDER: contract number] inserted by the AI where it needs specific details from you.

### Optimistic Locking

Concurrency control: the server checks updated\_at before saving. If another user modified the section, the save is rejected.

### RFP Context Sidebar

Right-side panel in the editor showing Win Themes, Buyer Priorities, Evaluation Criteria, Key Requirements, and Scope Summary.

### Evidence Panel

Panel pulling relevant entries from Knowledge Vault, Past Performance, and Content Library for reference while editing.

### Smart Content Reuse

The AI finds similar past proposals by keyword overlap and uses them as reference during generation.

### Deep-Link

A URL navigating directly to a specific proposal section with amber highlight, used by 'Fix this' buttons.

### Generation Banner

A global notification bar tracking generation progress, errors, and retry options.

### Proposal Template

A saved section structure reusable for future proposals. Scoped to the active company.

## Pricing Module

### Pricing (Sidebar Group)

A sidebar navigation group with three children: Labor Rates, Indirects, and ODCs. Available on Starter plans and above; approve/lock and amend capabilities require Pro or higher.

### Labor Rate

An hourly rate for a specific labor category (e.g., Senior Software Engineer, \$185/hr). Types: Direct, Loaded, or GSA Schedule.

### Labor Rate Status

The state of a labor rate: Approved (active, available for pricing), Pending Review (imported but not yet approved), or Archived (soft-deleted, not available until restored).

### Rate Library

The collective set of labor rates, indirect rates, and ODC categories maintained per company. Plan-gated: Free blocked, Starter 50, Pro 250, Agency unlimited labor rates.

### Bulk Import

Upload labor rates from an .xlsx or .csv file. A two-step flow: upload and parse, then review each row before approval. Imported rows default to Pending Review status.

### Import Review

Step 2 of bulk import. Each row shows status (Ready, Has Warnings, Errors, Duplicate). Rows with errors cannot be selected. Approved rows become active labor rates.

### Indirect Rate

A percentage applied on top of direct labor: fringe (benefits), overhead, G&A, fee, material handling, or subcontract handling. Grouped by rate type with a default per type.

### Fringe Rate

An indirect rate covering employee benefits (health, retirement, etc.) applied as a percentage of direct labor cost.

### Overhead Rate

An indirect rate covering facility and operational costs applied as a percentage of direct labor plus fringe.

### G&A Rate

General and Administrative rate, an indirect percentage covering company-wide management and administrative expenses.

### Fee

The profit margin applied to pricing. Can be a percentage of the subtotal or a fixed dollar amount, but not both.

### Material Handling

An indirect percentage applied to material ODCs to cover procurement and warehousing costs.

### Subcontract Handling

An indirect percentage applied to subcontractor costs to cover management and oversight.

### ODC

Other Direct Cost. Non-labor costs such as travel, materials, equipment, and subcontractor expenses. Templates with default costs, unit types, and markup percentages.

### ODC Category

A reusable template for a type of Other Direct Cost (e.g., Travel, Materials, Equipment). Each has a default cost, unit type, and optional markup percentage.

**Pricing Model**

A pricing structure linked one-to-one with a proposal. Contains fee configuration, calculator version, and computed totals. Single active model per proposal; history preserved as locked snapshots.

**Pricing Snapshot**

An immutable copy of a pricing model captured at lock time. Snapshots are retained permanently and always route to their original calculator version via the calculator version registry, ensuring reproducibility.

**Pricing Lock**

The action of locking a pricing model. Locked pricing is independent of proposal edit state and cannot be modified except through a new amendment. Requires Pro or higher.

**Amendment Chain**

When a locked pricing model is amended, a new version is created linked to the previous one. The chain is linear (not branching) so the history reads as a clean sequence of versions.

**Draft Pricing Model**

A pricing model that has not yet been locked. Editable freely. Drafts auto-clean after 90 days of inactivity; locked snapshots are retained forever.

**Line Item**

A single row in a pricing model: a labor entry (with hours and hourly rate) or an ODC entry (with quantity and unit cost). Can be linked to a rate library entry or entered ad-hoc.

**Ad-Hoc Line Item**

A line item not tied to a rate library entry. Flagged with an 'ad-hoc' provenance warning. Allowed for both labor and ODCs.

**Provenance**

The source of a line item's rate: `rate_library` (linked to an approved rate), `ad_hoc` (manually entered without library reference), or `manual` (user-set override).

**Pricing Calculator**

A deterministic math engine (no AI) that computes extended amounts, subtotals, fee, and total price from line items and indirect rates. Uses banker's rounding at 2 decimal places.

**Banker's Rounding**

Round-half-to-even rounding policy used in the pricing calculator. Eliminates upward bias across many operations.

**Extended Amount**

The computed cost of a single line item: hours multiplied by hourly rate (labor) or quantity multiplied by unit cost (ODC).

**Pricing Button**

A button on the proposal page that navigates to the pricing model for that proposal. Creates the model if one does not exist.

**Validation Summary**

A set of automated checks run after pricing calculation: non-negative total, fee exclusivity, rate library reference integrity, excluded line handling.

## Scoring and Review

### Proposal Strength Score

A composite score (0 to 100) across multiple weighted categories, mapped to a letter grade (A through D).

### Category Score

An individual score within the strength score. Categories vary by submission type.

### Score Confidence

High, Medium, or Low label indicating data completeness for scoring.

### Score Delta

Projected improvement if issues are fixed. Shown as 'current to projected (+N pts)'.

### Time-to-Fix Estimate

Approximate hours shown on the score page, calculated from issue severity counts.

### Open Issues

Identified problems grouped by severity: Blockers, High Impact, Medium, Low. Each shows point value and deep-link.

### Category Exclusion (N/A)

Marking a scoring category as Not Applicable. Overall score recalculates with redistributed weights. Available on both the main score page and within Proposal Review results.

### Proposal Review

Upload a completed proposal (PDF/DOCX, up to 3 volumes plus an optional RFP file) and have it scored by an AI procurement persona. PDFs are processed natively by our AI system for accurate table and figure reading.

### Procurement Persona

One of six AI reviewer profiles: Federal CO, Grant Panelist, Corporate PM, Tech Evaluator, State/Local Officer, SBIR Reviewer.

### Review History

Log of past AI proposal reviews with date, persona, grade, and score.

### Win Position Card

Auto-generated Strengths vs. Gaps summary from category scores.

### Readiness Score

A percentage combining section completion (40%), requirement coverage, proposal score, and deadline proximity. Reaches 100% when fully complete.

## Knowledge, Content, and Past Performance

### Knowledge Vault

Repository of company documents from which our AI system extracts structured knowledge items. Shown with a sky accent explanation panel.

### Knowledge Extraction

AI parsing of uploaded documents into structured knowledge items. Items enter Needs Review status until approved. Bulk extraction shows a sequential per-document progress banner.

### Knowledge Strength

Per-document badge: High Value (5+ items), Medium (2 to 4), or Low (1).

### Content Library

Pre-written reusable text blocks (boilerplate, standard responses). Shown with a violet accent explanation panel.

### Block Strength

Per-block badge (High or Medium use) based on usage count.

### Past Performance

Structured project records with measurable outcomes and contract values. Shown with an emerald accent explanation panel.

### Proof Strength

Heuristic badge (High, Medium, Low) based on outcomes, scope details, and tags.

### Source Lineage

Badge showing origin: Vault, USASpending, or Proposal.

### Explanation Panel

A callout banner at the top of Knowledge Vault, Content Library, and Past Performance pages explaining each tool and how it differs from the other two.

### Build Profile

Bulk action to auto-populate company profile from approved Knowledge Vault items.

### Conflict Detection

When re-uploading documents, the system shows side-by-side comparison for fields that differ from existing profile data.

## Requirements and Compliance

### Requirement Matrix

Table mapping every extracted requirement with risk level, type, response status, and deep-link fixes.

### Risk Level

Classification per requirement: High Risk, Medium Risk, or Low Risk.

### Source Type

Requirement classification: Risk/Rule, Requirement, Deliverable, Evaluation Criterion, or N/A.

### Response Status

Requirement state: Not Started, In Progress, Needs Proof, Addressed, or N/A.

### Needs Proof

Status indicating a response exists but lacks supporting evidence.

### Impact Badge

Priority indicator: High Impact (+5 pts), Medium (+3 pts), or Low (+1 pts).

### Best Fix

Star badge on the highest-impact requirement row in each group.

### Attachment Checklist

AI-generated list of required submission documents with status: Missing, Uploaded, Outdated, N/A, or Complete. Supports a bulk 'Mark all as' header action and disables Regenerate once all items have been handled, protecting manual work.

### Compliance Check

AI analysis verifying proposal content against requirements. Type-aware per submission type.

## Pipeline, Calendar, and Analytics

### Pipeline

Kanban board with five columns: Draft, In Review, Submitted, Won, Lost.

### Pipeline Card

A proposal card showing risk indicator, readiness bar, priority chips, score delta, and action button.

### Readiness Bar

Visual progress indicator showing readiness percentage with contextual text.

### Priority Chips

Badges: High Priority (risk), Due in N days (deadline), +N pts potential (score opportunity).

### Recommended Badge

Star on the highest-priority Draft in the pipeline or dashboard.

### Insight Banner

Summary bar above the pipeline showing proposals near submission, deadlines, and overdue counts.

### Deadline Calendar

Monthly view of submission deadlines with five-tier urgency color coding.

### Daily Focus Panel

Sidebar opened by clicking a calendar date, showing all RFPs due with detail cards.

### Critical Banner

Full-width alert when any proposal is due within 7 days and at risk.

### Quick Win

Tag on proposals with 15+ points of recoverable score.

### Performance Intelligence

The analytics page. Shows win/loss analysis, pipeline breakdown, intelligence coverage, and recommendations. Unlocks at 3+ decided outcomes.

### Competitiveness Signal

Label: Highly Competitive, Competitive, Borderline, or Not Competitive.

### Intelligence Coverage

Health check showing Knowledge Vault, Past Performance, and Content Library counts with usage rates.

### AI Activity

Usage card on analytics showing Proposal Reviews and Analyze Fit runs for current month and all time.

### FAQ Page

Dedicated page at /faq with searchable questions covering quick-start orientation, sidebar breakdown, and plan/usage topics. Accessible from the sidebar between Analytics and Billing.

## Plans, Billing, and Security

### Starter Plan

\$99/mo. 5 proposals, 15 analyses, 2 regenerations per section. DOCX/PDF export. 50 labor rates. Draft pricing supported.

### Pro Plan

\$199/mo. 20 proposals, 50 analyses, 10 regenerations. Knowledge Vault, scoring, compliance, 15 reviews/mo. 250 labor rates. Approve/lock pricing, amend snapshots, advanced mode.

### Agency Plan

\$399/mo. Unlimited proposals, analyses, regenerations, reviews. Multi-client profiles. Unlimited labor rates.

### Daily AI Cost Cap

Per-plan spending limit: Free \$1, Starter \$5, Pro \$15, Agency \$50. Based on estimated token cost per operation.

### Usage Meter

Visual indicator of consumption against plan limits. Unlimited plans show a decorative bar with activity count.

### Row Level Security (RLS)

Supabase database policy ensuring users can only access data belonging to their company and team.

### Optimistic Locking

Concurrency control checking updated\_at before writes to prevent overwriting.

### Fail Closed

Security posture where feature gates deny access on database errors rather than granting it.

### Audit Log

Record of every data mutation (creates, updates, deletes) for compliance visibility. Failed inserts reported to Sentry.

### Share Token

A 48-character hex token for read-only proposal review links. Expires after 90 days by default.